

**PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER, HYD: DIST.**

Present: Smt. R. Rohini, M.Sc., B.Ed.

Rc.No.10140/D6/ETR/TM/2024

Dt: -05-02-2024

**Sub:-** Ele. Edn -E.T.R. for classes I to VII (EM) during the academic year 2023-2024 to 2032-2033 in respect of Bolton School, Bolton Road, Parade Grounds, Secunderabad, Trimulgherry Mandal, Hyderabad-Accorded - Reg.

**Ref:-** 1. G.O.Ms.No.1 Edn.Dt.1.1.1994 read with G.O.Ms.No.52, Edn., Dt.28.02.1998  
2. G.O.Ms.No.58, Dt.13-07-2006.  
3. G.O.Ms.No.74/Edn.Dt.11-09-2006.  
4. Lr.No.416/ETR/TM/2023 Dated: 25-04-2023 from the Deputy Inspector of School, Trimulgherry Mandal, Hyderabad.

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The Correspondent, Bolton School, Bolton Road, Parade Grounds, Secunderabad, Trimulgherry Mandal, Hyderabad has submitted the proposal through the Deputy Inspector of Schools, Trimulgherry Mandal, Hyderabad, for granting of ETR for classes i to VII (EM) in R/o Bolton School, Bolton Road, Parade Grounds, Secunderabad, Trimulgherry Mandal, Hyderabad during the academic year 2023-2024 to 2032-2033 in the references 4<sup>th</sup> cited.

After careful examination of the references read above and interims of G.O.Ms.no. 1 Edn. Dt. 1-1-94 read with G.O. Ms. No. 52 Edn. Dt. 28-2-98, G.O.Ms.No. 23 Dt. 10-3-99, G.O.Ms.No.41, Dt.11-05-2006, G.O.Ms.No.74, Dt.02-07-2006 and G.O.Ms.No.58, Dt.13-07-2006 and G.O.Ms.No.88,Dt.07-07-2008 and as per the report submitted by the Deputy Inspector of Schools, Trimulgherry Mandal, Hyderabad in the reference 4<sup>th</sup> cited, the competent authority has accorded E.T.R. for classes I to VII (EM) during the academic year 2023-2024 to 2032-2033 in R/o Bolton School, Bolton Road, Parade Grounds, Secunderabad, Trimulgherry Mandal, Hyderabad subject to the condition that the management shall fulfill the following conditions

1. That Class rooms with an area of not less than 240 Sq.feet at the rate of one for each section in case of Upper Primary and Secondary sections at the rate of one for every 40 students in case of primary sections shall be provided.
2. That adequate accommodation for the staff, Library and Laboratories shall be provided.
3. That adequate sanitary facilities and water including drinking water shall be provided.
4. That adequate furniture, Library books, Lab equipment and play material shall be provided.
5. That sufficient number of qualified staff shall be appointed.
6. That the educational agencies shall prescribe the scales of pay to the teaching and non-teaching staff.
7. That the educational institutions shall serve the needs of the locality.
8. That the Educational Institutions shall adopt the curriculum, syllabus, text books and work books prescribed by the government.
9. That the Educational Institutions shall follow the school timings mid-term holidays and vacation as prescribed by the government.
10. That the results of the institutions in VII and X Class Public Examinations shall be satisfactory.
11. That the administrative report and the audited statement of accounts of the school duly attested by the Chartered accountant for every financial year shall be submitted to the District Educational Officer, latest by September.
12. That the list of the Governing Body shall be furnished to the District Educational Officer every year.
13. That the pay structures/fee structures fixed by the governing body shall be submitted and get it approved in the District Educational Officer.

14. That the Educational Institutions shall provide facilities for teaching Telugu as First/Second Language in the school.
15. That under aged children shall not be admitted or promoted to any class.
16. That any children studied in recognized school of other states/countries affiliated to the bodies recognized by the state or central government shall not be admitted without prior permission of the District Educational Officer/Director of School Education.
17. That child from an unrecognized shall not be admitted.
18. That admission shall not be denied on the grounds of religion, caste, race or language.
19. That any student shall not be detained in the same class against government orders.
20. That the students shall not be promoted from one class to another class as per the existing government orders.
21. That corporal punishment shall not be imposed to a student.
22. That the management shall not collect any fees or donations either in cash or kind other than the fees prescribed by the governing body from pupils or parents or any other person or on their behalf for any purpose.
23. That any candidate whose certificate is suspended and who has been convicted for offences involving moral turpitude shall not be appointed.
24. That all records and registers prescribed by Government shall be maintained.
25. That the Educational Agency shall not carry on or encourage propaganda or practice wounding the religious feelings of any citizens of INDIA or insult the religious belief or indulge in any act that undermine national integrity and insult the national anthem and national flag.
26. That educational agency shall not force any member of the staff or students of the institutions to take part in the religious discourses and preaching of religion irrespective of whether they belong to the same belief or not.
27. That educational agency shall not refuse to constitute the institution as centers for conducting common public examinations like Class X, VII Class and other departmental examinations as directed by the department.
28. That the permission of the competent authority shall be taken to run the institution in shift system.
29. That educational agency shall maintain proper sanitary conditions in the institution.
30. That educational agency shall take up regular repairs to up keep the school building.
31. That educational agency shall not use the premises building, play ground and vacant site belongs to the institution for any purpose other than the institutional activities and conducting authorized examinations without the permission of District Educational Officer.
32. That educational agency shall not permit the students of any college of education or college of physical education or any teacher training institution to have teaching practice without the permission of the District Educational Officer.
33. That educational agency shall carry all the instructions issued by the departmental officers relating to making of admissions of students, appointment of staff and also other academic and administrative affairs in the interest of academic standards and smooth functioning of the institutions.

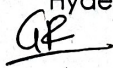
The management should follow the following guidelines issued in GOMs No 36 School Education (General) Dept., Dt16-12-2017 Steps to be taken for the safety and security of the children in the schools.

- a) Get the security /safety audit done of their premises and personnel from their respective local police station and follow the security related advice for the safety of the school children.
- b) Install CCTV Cameras at all vulnerable areas/points in the school premises and ensure they are functional at all times.
- c) Ensure that supporting staff is employed only from authorized agencies and proper records are maintained.
- (d) To constitute a Parent-Teacher-Students Committee to address the

Safety needs of the students and to take regular feedback from the

Parents in this regard.

- (e) The access to the school building by outsiders should be controlled and Visitors monitored. Maintain Visitors register for every entry and exit of All persons / staff / parents.
- (f) To provide training to the staff so that they discharge their responsibilities properly and promptly to protect children from any form of abuse.
- (g) The school shall constitute Committees for redressal of the Public/ Staff/ Parents/ Students grievances, Internal Complaints Committee on Sexual Harassment and Committees under POCSCO (Protection of Children from Sexual Offence) Act, 2012 and details of these Committees along with contact details shall be displayed prominently on School Notice Board and conspicuously on the School Website for the information of all the stakeholders.
- (h) To engage lady conductors and provide separate toilets for drivers and the house keeping team etc.
- (i) Presence of a female attendant to be ensured for pre-nursery to primary sections outside the wash rooms / toilets / changing rooms in all the schools.
- (j) The children travelling by school bus should be the responsibility of the school from the time they board the school bus till they are handed over to their parents.
- (k) That a person employed with the schools, if found guilty/charged of any criminal offence / antecedents, besides Protection of Children from Sexual Offences Act (POSCO) and Juvenile Justice Act, should be immediately terminated.
- The Educational Agency should implement the Model Education Code prepared by National University for Educational Planning and Administration in 2015.
  - The Educational Agency should implement comprehensive set of Guidelines on the Safety and Security of Children issued by the Ministry of Human Resource and Development (MHRD), Govt. of India communicated vide D.O.Lr.No.10-11/2014-EE-4 of Addl. Secretary (SE) dt.09.10.2014.
  - The Educational Agency should implement the Guidelines for Safe and Effective use of Internet & Digital Technologies in schools and school buses issued by CBSE vide Circular No.Acad-32/2017, dated 18.08.2017 communicated by MHRD, Govt. of India.
  - The Educational Agency should Implement the Regulatory Guidelines for the private 'Play Schools' framed by National Commission for Protection of Child Rights(NCPCR) communicated vide D.O.No.2501/13/2016-17/NCPCR/RTE/49579, dated 21.12.2016.
  - The Educational Agency should implement the Guidelines on School Safety Policy, 2016 prepared by the National Disaster Management Authority, Govt. of India.

  
District Educational Officer  
Hyderabad District  


To

The Correspondent Bolton School, Bolton Road , Parade Grounds, Secunderabad,  
Trimulgherry Mandal, Hyderabad.

Copy to the Deputy Inspector of Schools, Trimulgherry Mandal, Hyderabad.